



St. John's House

Handbook 2011



THE YEAR 13 DORM PRACTICING THE HOUSE HAKA AT OUR HOUSE LEADERSHIP CAMP

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St. John's House Motto

Religio Doctrina Diligentia

(True Religion, Sound Learning, Useful Industry)

St. John's House Coat of Arms

A royal blue shield with silver outline and with three FIVE pointed stars in 'pyramid' formation. Below the shield on a silver ribbon, in royal blue inscription, the following: Religio Doctrina Diligentia.

Royal Blue emphasises the College link to the original St. John's Collegiate School in Remuera.

The three stars are five pointed and represent the three stars used on the Coat of Arms of the Anglican Dioceses of Auckland.

NB (The modern House Coat of Arms shows three eight pointed stars.)



St. John's House Mission Statement

St. John's House is committed to providing a safe, friendly and stable environment that promotes a positive experience of boarding; a second home and family for boys from all backgrounds and cultures; and an opportunity to develop character, self-worth, interdependence and a respect for the welfare of others.

The St. John's House philosophy recognises the importance of encouraging individual abilities, as well as the need in this rapidly changing world for the development of integrity, empathy, tolerance, individual responsibility, initiative and flexibility.

In an atmosphere that supports the importance of boundaries, fair rules consistently enforced, mutual respect and a sense of justice, St. John's House strives to foster self-esteem, co-operation, leadership skills and the value of achieving your personal best in everything that you do. It encourages its members to gain all the benefits of living with others, whilst making friendships that last for life....

House Anti-Harassment Policy

The House will have **Zero Tolerance** towards any form of harassment perpetrated by any individual.

Any boy who feels that they are the victim of verbal harassment or are experiencing physical abuse must see a person whom they trust to get the matter resolved as soon as possible and in confidence.

This person might be your Housemaster, Tutor, Matron, Chaplain, The College Counsellor, Head of House, House Prefect, 5th Year Mentor, or a Teacher.



St. John's Housemasters

- 1922 – 1944 Mr H.T. Revell
- 1945 – 1965 Mr E.F. Dodson
- 1966 – 1969 Mr D.J. Horn
- 1970 Mr John Lewis
- 1971 – 1984 Mr Alistair Whitelaw
- 1985 – 1986 Mr Raymond Popple
- 1987 – 1988 Mr Greg Boland
- 1989 – 1991 Mr Warren Lincoln
- 1992 – 1994 Mr Chas Foxall
- 1995 – 2002 Mr Schalk van Wyk
- 2003 – Present Mr Daryl Williams



St. John's House Matrons

- 1922 – 1926 Miss Bennett
- 1927 – 1928 Miss Grigson
- 1929 Mrs Hope-Johnson
- 1930 – 1939 Sister McWhinnie
- 1940 – 1942 Mrs Topping
- 1943 – 1949 Mrs G Good
- 1950 – 1953 Mrs E A Rawnsley
- 1954 – 1956 Mrs K Atkinson
- 1957 Mrs R E Corrin
- 1958 – 1969 Mrs E Brewster
- 1970 – 1971 Mrs E Clarke
- 1972 – 1978 Mrs F Duske
- 1979 – 1988 Mrs G B Kerridge
- 1989 – 1990 Mrs A Watts
- 1993 Mrs Alison Heap
- 1994 – 2005 Mrs Susan Sturrock
- 2006 – Present Mrs Denise Herbert

Boarding Contact Details

Telephone and Email Addresses

St. John's House Staff:

Daryl Williams	<i>Phone:</i> 09 276 0650 <i>Email:</i> d.williams@kingscollege.school.nz
Denise Herbert	<i>Phone:</i> 09 276 0652 <i>Email:</i> d.herbert@kingscollege.school.nz
Max Platt	<i>Phone:</i> 09 276 0755 <i>Email:</i> m.platt@kingscollege.school.nz
Paul Stanton	<i>Phone:</i> 09 276 9621 <i>Email:</i> p.stanton@kingscollege.school.nz
Simon Curnow	<i>Phone:</i> 09 276 0651 <i>Email:</i> s.curnow@kingscollege.school.nz
Chas Foxall	<i>Phone:</i> 09 276 0740 <i>Email:</i> c.foxall@kingscollege.school.nz
Marcel Delpont	<i>Phone:</i> 09 267 0646 <i>Email:</i> m.delpont@kingscollege.school.nz
Boys Internal Line	<i>Phone:</i> 09 276 0699 Extn 733
Medical Centre: Bridget Caulton	<i>Phone:</i> 09 276 0624 <i>Email:</i> b.caulton@kingscollege.school.nz
Director of Admissions: Mark Kennelly	<i>Phone:</i> 09 276 0677 <i>Email:</i> m.kennelly@kingscollege.school.nz
Chaplains: Warner Wilder	<i>Phone:</i> 09 276 0614 <i>Email:</i> w.wilder@kingscollege.school.nz
Gareth Walters	<i>Phone:</i> 09 276 0676 <i>Email:</i> g.walters@kingscollege.school.nz
Counsellor: Francie Morris	<i>Phone:</i> 09 276 0607 <i>Email:</i> f.morris@kingscollege.school.nz

The School Song: *Carmen Regale (in Latin)*

O floreat semper Collegium Regis,
Et semper, iam magnum, maius emicet!
Quae mater benigna, omni amore digna,
Viri, ut re fiamus, docet VIRTUS POLLET.

King's College Haka

Kaea: Ko tenei he wero ki a koutou ma, Tuturu whakamaua kia tina

Kura: Tina

Kaea: Huii e

Kura: Taiki e
Hii aue, Hi

Kaea: Tiare Maiho, te timatanga o to matou wharekura rangatira

Kura: A te Rangitiratanga
Haere mai koe, Uru mai koe
Uru mai koe ki roto I to matou wharekura rongonui
Kingi Kareti, Kingi Kareti
Putā ake ko te ihi te wehi
Ko te mana, Ko te tapu
Ho totara nui, He whakaruru hou
Tau mai, Tau mai
Tau mai e te kura wananga o Kingi Kareti, Kingi Kareti

Kaea: He aha te mea nui o te ao?

Kura: Ko te tangata, Ko te tangata
Tutangata pumau, Tutangata pumau
No nga hau e wha
HEEE!

*NB: Kaea = The Chief or Leader
Kura = Everybody*

St. John's House Haka

Kaea: Ringa Pakia,
Pakia Pakia waewae takahia
E kino nei hoki

Kura: E kino nei hoki!

Kaea: Tau ka tau

Kura: Hi!

Kaea: Tau ka tau

Kura: Hi!

Kaea: Tau ka tau ki runga Hoani
Whangaia mai ra!

Kura: Nge, nge, nge ara tü!

Kaea: Whangaia mai ra!

Kura: Nge, nge, nge ara tü, ara tē, ara tä!

Kaea: Ka tahi, ka riri, ke toru, ka wha

Kura: Homai ou kupu

**Kia wetewete, wetewete, wetewete
Ara tu, ara ta
Kss aue
Hi!**

(Repeat x2)

NB: Kaea = The Chief or Leader

Kura = Everybody



YEAR 11 STUDENTS – TOM WALLIS, ROBERT WANG AND THOMAS RICHARDSON, ALL ART STUDENTS, WHO PAINTED THE HOUSE CREST ON THE YEAR 11 AND 12 KITCHEN WALL.

King's College Mission Statement

Mission Statement:

We aim to provide excellence in teaching and learning within a well-balanced educational context involving the Academic, Cultural, Social, Physical, Emotional and Spiritual dimensions of life.

Vision:

“The Vision of King’s College is to provide the best all-round education it is possible to obtain”.

(Graham Bruce, Headmaster, 1896)

Values:

- **Generosity of Spirit**

We value a culture of service and of giving to others.

- **Gratitude**

We value the opportunities available at the College and welcome life as a gift to be enjoyed.

- **Honesty**

We value trust and truthfulness in all human relationships.

- **Moral Courage**

We value strength of character and leadership, guided by a strong moral code of behaviour.

- **Pursuit of Learning**

We value the spirit of enquiry and the intellectual growth of students, including their different learning needs, to become creative, engaged and open-minded learners.

- **Respect**

We value the fair treatment of all people and the preservation of human dignity.

- **Spirituality**

We affirm the significance of the Christian spiritual journey, which gives personal meaning to life.

- **Tolerance**

We value the acceptance of all people and encourage a sense of belonging in our community.

St. John's House Directory 2011

<i>Housemaster:</i>	Mr. Daryl Williams
<i>Matron:</i>	Mrs. Denise Herbert
<i>Tutors:</i>	Mr. Max Platt Mr. Paul Stanton Mr. Simon Curnow
<i>Head of House:</i>	Andrew Larkey
<i>Deputies:</i>	Shan Jun Chang Edward Morgan Blair Rush
<i>Sacristan:</i>	Colwyn Tipene
<i>Academic Coordinator:</i>	Shan Jun Chang
<i>Cultural Coordinator:</i>	Edward Morgan
<i>Sports Coordinator:</i>	Blair Rush
<i>Activities Coordinator (2):</i>	Colwyn Tipene & Richard Hardley
<i>Fatigues Coordinator:</i>	Merritt Watson
<i>I.T. Coordinator (2):</i>	Merritt Watson & Andrew Larkey
<i>St. John's Girls Liaison (2):</i>	Shan Jun Chang & George Wallis
<i>House Newsletter Editor:</i>	Andrew Larkey

Captains & Organisers

<i>Archery:</i> George Wallis	<i>Orienteering:</i> Blair Rush
<i>Athletics:(2)</i> Richard Hardley & George Wallis	<i>Rifle Shooting:</i> Colwyn Tipene
<i>Badminton:</i> Shan Jun Chang	<i>Rowing:</i> Merritt Watson
<i>Basketball:</i> Martyn Rush	<i>Rugby:</i> Blair Rush
<i>Chanting:</i> The whole dorm	<i>Sailing:</i> Edward Morgan
<i>Chess:</i> Edward Morgan	<i>Soccer:</i> Andrew Larkey
<i>Cricket:</i> Julian de Vos	<i>Squash:</i> Andrew Larkey
<i>Debating:</i> Shan Jun Chang	<i>Steeplechase:(2)</i> Morgan & Larkey
<i>Fencing:</i> N/A	<i>Swimming:(2)</i> Watson & M. Rush
<i>Golf:</i> Richard Hardley	<i>Tennis:</i> George Wallis
<i>Hockey:</i> Richard Hardley	<i>Touch Rugby:</i> Julian de Vos
<i>Music (Big House):(2)</i> B. Rush & Hukatai	<i>Tug o' War:</i> Colwyn Tipene
<i>Music (Small House):</i> Shan Jun Chang	<i>Volleyball:</i> Julian de Vos
<i>Netball:</i> Ngataua Hukatai	<i>Water Polo:</i> Merritt Watson



St. John's House 2011 Tutor Groups

(1) Mr. Williams (13)

Year 9: Tyler Maddren; Anthony Numanga
Year 10: Thitiphol Chokkanapitak; Wade McKenzie
Year 11: Jett Henderson; Phil Suttapong; Tony Turua
Year 12: George Fraser; Richard Ngo; Steven Ramanlal; Robert Wang
Year 13: Blair Rush; Martyn Rush

(2) Mr. Platt (14)

Year 9: James Atkinson; Nicky Tanner; Trent Tipene
Year 10: Christopher Cunningham; Nick Dougherty; Elliot Lewington
Year 11: Samuel Clark; Ryan Mason; Nathan Aarts
Year 12: Jordan Bunce; David Thomson
Year 13: Julian de Vos; George Wallis; Merritt Watson

(3) Mr. Delport (14)

Year 9: Sam Barwell-Smith; George Boyd Maunsell; Jack McPherson
Year 10: Jourdan Blackburn; Teariki Smith
Year 11: Connor Brooke-Cowden; Matthew Hope; Jay Nand; Keiron Rai
Year 12: Taylor Bergman; David Kim; Harry Wallace
Year 13: Richard Hardley; Andrew Larkey

(4) Mr. Foxall (14)

Year 9: Danyon Aarts, Ernest Ford; Hugh Wallis
Year 10: Nicholas Chang; Oscar Jones
Year 11: Pongphop Chongsuttanamane; Paris Thomson; Adam Wilcox
Year 12: Sam Oakley; Tom Richardson; Oscar Robinson; William Yaxley
Year 13: Shan Jun Chang; Edward Morgan

(5) Mr. Curnow (14)

Year 9: Nicholas Hamlin; Awanuiarangi Morris; Peerapat Rithisith
Year 10: Callum Marsh; Peerapong Rithisith; Oliver Simson
Year 11: Hugo Ford; Raymond Ke; Colin Tuimalealiifano
Year 12: Chris Deery; Nutthanan Teeyobalanon; Tom Wallis
Year 13: Ngataua Hukatai; Colwyn Tipene

HOUSE COLOURS

PURPOSE

The purpose of House Colours is to give recognition for outstanding achievement and commitment in a particular field or discipline.

ELIGIBILITY

All members of St. John's House are eligible for consideration for Academic, Cultural and Sports Colours provided they meet the criteria for each area.



House Colours (from left to right): St. John's House Year 13 Service Tie, House Prefects Pin, House Colours Pin and House Sports Colours Badge.

CRITERIA TO BE MET FOR THE ACHIEVEMENT OF SPORTS HOUSE COLOURS:

- ❖ Be a member of a St. John's House team that wins an Inter-House Championship
- ❖ Winner of any Individual Championship Event at the School Swimming or Athletics Sports finals days (Years 11 – 13 only)
- ❖ Any King's College Individual Championship Title (All year groups) e.g. Junior Swimming Champion, Intermediate Athletics Champion or Senior Squash Champion
- ❖ Any other outstanding Sporting achievement of note (at the discretion of the Housemaster, Sports Coordinator or Head of House)

CRITERIA TO BE MET FOR THE ACHIEVEMENT OF ACADEMIC HOUSE COLOURS:

- ❖ An average of 85% or above in external exams in either NCEA (using GPA's) or CIE
- ❖ Achieving a first placing in a form class in an internal examination order
- ❖ Consistent and prolonged achievement of straight A's (at the discretion of the Academic Coordinator and Housemaster)
- ❖ Any top in New Zealand (or World) placing (1st, 2nd or 3rd)
- ❖ Any other credible achievements at the discretion of the Housemaster, Academic Coordinator or Head of House)

CRITERIA TO BE MET FOR THE ACHIEVEMENT OF CULTURAL HOUSE COLOURS:

- ❖ Main character in three productions (Senior Drama or Glee Club)
- ❖ Be a pivotal roll in the production side of either Glee Club or Senior Drama
- ❖ Be in three or more cultural groups for two years
- ❖ Make top team/individual (i.e. leader of Kapahaka, Head Chorister, Debating etc.)
- ❖ Extreme dedication to all cultural aspects
- ❖ Winning cultural event for House (i.e. Small House, Debating etc.)

All Cultural colours given at the discretion of the Cultural Coordinator, Head of House or Housemaster

St. John's House Goals for 2011

(As defined by this year's Year 13 leaders).

(1) To create an atmosphere of tolerance and respect in the House by...

- Enforcing rules strictly and fairly, particularly at the beginning of the year (8)
- Having an effective but fair punishment system (6)
- Ensuring that everyone knows their place in the hierarchy (5)
- Cracking down hard on harassment (5)
- Not being so overly liberal in giving out fags that they become a joke (3)
- Treating others as we would like to be treated ourselves (3)
- Seniors developing a personal relationship with younger members of the House (2)
- Encouraging respect of personal space (2)
- Ensuring that all members of the House know what is expected of them in terms of behaviour and conduct, having clear standards (2)
- Addressing issues in the House where possible without having to bring them down to school.
- Placing a great emphasis on the mentoring system
- Creating House pride
- Seniors leading an example and being a positive influence on the rest of the House
- Creating a safe and enjoyable environment in which to live
- Encouraging dorm unity

(2) To generate a strong House spirit by...

- Having regular activities involving the whole House due to the lack of full boarding weekends (6)
- Inclusion of all House members in House activities; Year 13's Included (5)
- Encouraging others to perform to their potential (5)
- Chanting Practices and pride in the House Haka (3)
- Taking time out to talk to people and creating a strong support network (3)
- Making sure that everyone is involved in some part of the college (3)
- Encouraging support in inter-house competitions (2)
- Yr 13s earning their respect through leading by example, other members of the House should "want" to follow them (2)
- Rewarding people who succeed
- Greeting all new members to the House as you yourself would want to be welcomed
- Having good inter-dorm relations
- House meetings to assess goals for each term and if we have succeeded in fulfilling them.

(3) To ensure the smooth the smooth running of the House by...

- Ensuring expectations of house members in terms of duties are clearly understood and are all well monitored by the Year 13's on duty. (6)
- Strict observance of routines (4)
- Having an effective punishment system (3)
- Gaining respect from the rest of the house and being positive (3)
- Enforcing heirarchy (3)
- Uniformity in the standards of Year 13's (3)
- Making sure the house is presentable to visitors and is kept clean at all times (2)
- Being assertive in actions (2)
- Year 13's supporting tutors and vice versa (2)
- Co-operation with dorm members
- Communication so that everybody is informed
- Eliminating any form of corruption or bribery within the house

(4) To look after the House by...

- Respecting the House and its contents, looking after the games room etc. (5)
- Picking up litter and keeping the House clean and tidy (5)
- High standards of personal hygiene, clean rooms, showering etc. (5)
- Ensuring that members of the House realise that St. John's is a home and they should treat it as their own (2)
- Making sure rules are followed in the correct manner (2)
- Alerting Matron or the tutor on duty to any serious incidents involving the House or its contents.
- Setting an example by treating people as you yourself would want to be treated
- Respecting Year 13's and House staff

NB: *The numbers in brackets represent the number of students who wrote the same comment.*



Tutor Periods

Tutor Periods have been included in the timetable for every Monday afternoon from 3.00pm – 3.30pm. These are thirty minute periods where the Tutor Group will meet with the Pastoral Tutor in his classroom to discuss a variety of issues, which may include aspects to do with the College, House or be of National or International interest.

The purpose of the tutor period is:

- To have a regular catch-up time for Pastoral Tutors with their Tutees.
- For the Pastoral Tutor and Tutees to get to know each other better.
- To provide a vertical forum whereby students of all ages can discuss issues of mutual interest.
- To give Seniors an opportunity to head discussions and mentor junior mentees in the group.

Tutorsides

Tutorsides are separate meetings held during the year whereby the Pastoral Tutor meets with each of his/her Tutor Group on an individual basis. At these meetings the progress of the student is reviewed and goals are set for the future. Tutorside weeks are calendared and where they are scheduled for all years in the week, there will be a shortened day so as to assist Pastoral Tutors to get through all their meetings. Where Tutorside weeks are calendared for half the year groups, Pastoral Tutors will have to schedule Tutorside meetings for those students around the normal timetable for the week.

DAILY ROUTINES

Monday morning routine will vary slightly due to boys returning from leave.

Tuesday to Friday

MORNING

- 6.30pm 1st years woken by Prefect on duty, shower, dress, tidy bed area
- 6.35am 2nd years woken by Prefect on duty, shower, dress, tidy bed area
- 6.45am 3rd and 4th years woken by Prefect on duty
- 7.00am 5th years woken by Prefect on duty
- 7.05am 1st and 2nd year room check by Matron
- 7.10am First bell rung – everyone to attend morning callover in common room
- 7.15am Second bell rung – messages read out and callover
- 7.25am Breakfast (year groups to walk and sit together)
- 8.15am Duties checked off
- 8.30am Senior Room Check
- 8.40am Out of House

SCHOOL

- 8.25am Chapel Service (Tuesdays or Wednesdays and Fridays)
- 8.55am School starts
- 10.35am Break (25min)
- 12.40pm Lunch in Dining Hall (55 min)
- 3.15pm End of school

AFTER SCHOOL

- 3.30pm – 5.00pm Sports Practices
- 5.15pm Dinner in Dining Hall (dress – No. 1's) No TVs on until after dinner
- 6.45pm First bell
- 6.50pm Televisions off and roll Call
- 7.00pm Prep starts (Friday prep 7.00pm – 8.00pm)
- 8.00pm – 8.10pm Break
- 9.00pm Prep ends – House duties to be completed
- 9.15pm Junior duties checked off
- 9.25pm Juniors in bed with a book silent reading
- 9.40pm 1st & 2nd years' lights out
- 10.00pm 3rd & 4th years in their own rooms
- 10.30pm 5th years in their own rooms

WEEKEND ROUTINE

Saturday

Boys in Year 9-13 usually have sporting commitments on Saturdays. They wake up at the normal time and complete duties etc. Boys may go on leave after sport or after breakfast if they do not have Saturday sport commitments.

Sunday

There will be two St. John's House Sunday Chapel services a Term, an evening and a morning service, where attendance will be compulsory for all boys. These will be calendared and Parents and family are invited to both services. Following the morning service boys can go back out on leave with Parents, however boys will be expected to stay in after the evening service.

There is usually a House trip organised on Sunday afternoons (see information on House leave).



The whole House at Wenderholm Regional Park for our House picnic on the first weekend back 2010.

Leave Arrangements 2011

Leave After School

No student may leave the College grounds without the express permission of the Housemaster or Tutor-on-Duty. Students may request permission to visit local shops on Friday after school but they must be accompanied by at least one other student.

Full School uniform must be worn correctly. All students must return to School by 5.30 pm. No student may leave the House after dinner without the express permission of the Housemaster or Tutor-on-Duty. Students must sign out when they leave the House and back in again upon their return.

Friday Leave

All students may request leave each Friday night and this will be granted at the discretion of the Housemaster.

Friday Leave begins at 5.00 pm, unless a student has fulfilled all his commitments, including House Fatigues, in which case he may be allowed to leave earlier. Boys with too many fatigues may be required to remain in the House on Friday evening.

Parents must make their request for Friday leave by 9.30 pm, Wednesday, via e-mail, to the Housemaster. Request received after this time may not be considered.

Students may leave the House on Friday evening or after sport on Saturday and return by 8.30 pm on Sunday evening or on Monday morning at a time specified by the Housemaster. All students must return by Call-Over on Monday morning. Illness or absence should be communicated to the Housemaster via e-mail before 8.00 am.

Chapel

At least twice a term students will be required to attend a St. John's House Chapel Service. One Service will be held at 10.00 am and the other at 7.00 pm. Students must be seated by 9.50 am or 6.50 pm respectively and parents are encouraged to join their sons in worship. Students may take leave again after the Sunday morning Service, however everyone will remain at School after the Sunday evening Service.

Dinner Leave

Students may take Dinner Leave for special family occasions, at the discretion of the Housemaster. Dinner Leave should be requested 48 hours in advance by parents, via e-mail. Students may depart from 5.00 pm and must return to the House by 9.30pm for juniors or 10.00pm for seniors.

OVERNIGHT LEAVE POLICY

HOST Responsibilities and Expectations

All leave is at the discretion of the Housemaster.

The general procedure for a leave application is as follows:

1. A boarder's parents (or legal guardian) must send a written leave request into the Housemaster by Wednesday 9.30pm preceding the weekend requested.
2. Hosts are also required to email the Housemaster with a leave request that supports and mirrors the parent's request. A telephone call is not an acceptable form of request, however it is appreciated if you are temporarily unable to send an email request.

As a host parent, King's College expects you to observe the following expectations:

1. You will assume the role of 'in-loco-parentis' and the boarder's health and welfare will be entrusted in your care.
2. Whilst on leave, boarders will observe all of the school's rules and regulations.
3. The boarder should only stay overnight at the host address stated on the Exeat form.
4. We advise that host parents of Year 12 &13 students should observe a curfew of 12.30am.
5. Host parents must carefully check and be comfortable with all transport arrangements if the boarder is going away from the host's house for the evening.
6. The host parent must countersign Exeat forms, which are then returned to the Housemaster by the boy.
7. Overnight leave begins on Saturday after sport. Boys are required to be back from leave by 6.30 pm for Sunday Chapel, where calendared, or otherwise for callover at 8.30pm.
8. Host parents are only allowed to take two boarders in total from any of the Houses (e.g.) 1 x St. John's House student and 1 from School House = 2 boarders.



Dress expectations

During the school week (until dinner) school uniform or PE gear **MUST** be worn on all occasions outside the House (except to the swimming pool area). Mufti may be worn in the House after school. School uniform must be worn on all occasions when visiting the local shops. No.1s are worn to Dinner and every Tuesday throughout the year.

Summer No.1s are to be worn in Terms 1 and 4. Winter No.1s are to be worn in Terms 2 and 3.

Haircuts:- Boys are expected to keep hair trimmed to College regulations. A local hairdresser comes into the House in the evening every second Tuesday and those boys who do not have regulation haircuts will have their hair cut with the cost to be disbursed to the boy's account.

On Saturdays, school uniform or tracksuits must be worn until 1.30pm (Term 1&4) and 4.00pm (Term 2&3), if outside the House. Students supporting afternoon 1st XI Cricket, 1st XV Rugby, 1st XI Football or evening 1st XI Hockey must wear tracksuits or school uniform.

Jewellery is prohibited at all times.



Contacting the House

During the day the Housemaster and Tutors teach, consequently there is no guarantee that there will be anyone about during certain times of the day.

Urgent messages left on the Housemaster's answer phone that requires action during that day may not be picked up until after school and sport have finished. Alternatively, Matron may be contacted. Any parcels delivered during the day should be taken to the School Office. Couriered parcels and mail all go to the School Office and are then picked up from there. House Prefects play an important role in the running of the House under the guidance of the Housemaster and Tutors. The prefects are Year 13 students appointed by the Housemaster. They are responsible for maintaining the House systems and discipline. Prefects may issue fatigues to boys for inappropriate behaviour.

Laundry

All laundry is done for the boys. Laundry is packed into different bags and goes out twice weekly on allocated days of the week. It is picked up early in the morning and returned ready for the boys' use in the afternoon. Matron has the task of sorting bags of laundry in the afternoons and places laundered clothing in the boys' laundry lockers, which can then be picked up by the boys after school or after dinner.

The tendency for most boarders is to bring too many clothes. Space is limited and it is wise not to include too much in the way of mufti. *Please name all articles permanently and clearly.*

Bedding

All bed linen, blankets and pillows are provided. However, most boys prefer to bring their own pillows and duvets. The duvet covers can go in the wash on a regular basis along with the sheets and pillowcases.



Telephones

Phones: *Boys' Phone No: 276 0699 Extn. 733*

The phones in the House are available for use OUTSIDE OF PREP TIME and before designated bed times. We have two phones: one is for incoming calls and a card phone for outward calls. With approximately 70 boys in the House it is sometimes difficult to get through - please be patient. Mobile phones are permitted within the House environment. Please remember that the boys are not available during roll call, prep time and after their bedtime.

Email & The Internet

All boys have personal email addresses and daily access to computers is available to send and receive emails. Year 11-13 boys have network ports in their rooms and are able to connect their computers to the school network at most times.

Computers

They are an integral part of education at King's and their appropriate use is to be encouraged. Most Year 12 & 13 boys have their own laptops and there are a number of computers available in the House for juniors to use.

Inappropriate use of computers will lead to punishments. It is not necessary for juniors to have a computer. All personal computers are required to be configured by the College's I.T. department before being used on campus.

Money & Valuables

Each boy is responsible for the safekeeping of his own possessions. Valuables should be locked away in their wardrobe locker. The boys will need padlocks for their lockers. Important documents such as travel tickets and passports should be held for safekeeping by the Housemaster or by legal guardians. Boys should not carry or keep significant sums of money in their lockers. Eftpos is available at the School shop & Tuck shop. The tuck shop is open at break, lunch and after school.

Friends' Shop

Boys can charge items from the Friends' shop to their account to the value of \$50.00. Over and above that amount, an email from parents and the Housemaster's permission is required.

Overseas Students

Parents are reminded that they are required to nominate a responsible adult living in Auckland to act as a guardian for their son. For further information in this regard, please ask the Director of Admissions, Mr. Kennelly, for a copy of the guidelines to help with the selection of an appropriate guardian. Once you have selected a guardian, you should provide details of his or her name, address and phone number by completing the Guardianship Nomination Form and forwarding this to Mr. Kennelly. Assistance with visa and health insurance matters can be obtained from Mr. Kennelly.

Mid-Term Breaks

Mid term breaks are scheduled during Terms 1, 2 and 4 (there is no mid-term break in term 3). All boys are expected to leave the boarding House for mid-term breaks and return by 8.30pm on the Monday prior to the resumption of school.

College Web Site

www.kingscollege.school.nz

The web is an up-to-date and informative resource. Most information on school routines and events, weekly sporting fixtures and results, academic matters and subject course requirements etc, cultural and sporting activities that are available, and staff contacts can also be found on the web site. Please use this site.



Access To The House

All members must leave the House by no later than 8.40am on a normal school day and may not return until lunchtime. Only 5th years may be in the House during study periods.

House Neatness And Cleanliness

Each boy is responsible for ensuring that his own area is neat and tidy for “room check” every morning. All food must be kept in either tuck boxes (in their common room) or cupboard lockers. It is expected that clothes be kept tidy and folded and that study areas be organised and uncluttered.

Detentions

In the House, the boys can expect to be disciplined if they are not prepared to fulfill their responsibilities, e.g. prep, duties and lights out. Friday afternoon fatigues are the most common type of punishment. Friday fatigues are to be completed before taking Friday leave. Other forms are: morning runs, spot jobs or a Sunday fatigue. Persistent infringements can lead to loss of privileges such as leave.

The Associate Headmaster is responsible for dealing with more serious instances.

At School, detentions are given for incomplete prep, lateness to class, misbehaviour in the classroom and any other infraction.

Duties

All 1st to 2nd years are rostered on morning and evening duties and general housekeeping. Year 11's are also rostered on evening duties. These are completed under the supervision of Matron and the Prefect on Duty.

Sport And Cultural Activities

All Year 9, 10 and 11 students are expected to do at least two co-curricular activities at the College during the year, one of which must be a sport. Most students do a summer and a winter sport, which is acceptable, but students are encouraged to be involved in a cultural activity / community service as well.

Year 12 and 13 students are also encouraged to get involved in sport and cultural activities, but co-curricular activities are not compulsory for them.

Prep

Organised quiet study (“prep”) operates from 6.50pm to 9.00pm. In St. John’s House this is considered of prime importance.

The establishment of good study habits will not magically occur. It requires personal effort and a positive attitude. House Staff will support students, but they must also work hard to establish their routine and maintain it.

Students must:

- be personally responsible for their efforts in prep;
- conduct themselves in a manner that does not disturb others;
- follow established routines and expectations;
- maintain a neat and well-organised prep book.

Orders

Orders are published 6 times a year for years 9 and 10 and 4 times for years 11, 12 and 13.

They include a percentage mark and an effort grade. 1st and 2nd years are also ranked in their sets. Orders are used to assess academic progress every Term. After the order is published, Tutorsides are held where the Tutor interviews each student and analyses performance and participation.



MEDICAL CENTRE

Day Nurse: Mrs Bridget Caulton

Night Nurse: Mrs Jo Harris

Matron tends to the boys' minor ailments and illnesses after school and through the night. We have a College Medical Centre staged by two nursing sisters and two doctors. The school doctors have a daily clinic from 8.00am to 8.30am. A boarder must receive a hospital appointment slip from their House Matron in the morning to attend the morning clinic.

A boarder may be kept in the school hospital where necessary. The College Medical Centre is well equipped and staffed on a 24-hour basis. The Medical Centre will inform parents, when necessary, if their child is ill.

We have an arrangement with a local 24-hour medical centre that provides an excellent and quick specialist and x-ray service. A physiotherapist also visits the School and appointments can be made at the School Medical Centre.

Outside appointments with practitioners such as dentists and specialists can be made, usually in conjunction with Matron, and preferably in reasonable proximity to the school. The boys frequently take taxis to specialist appointments or the train if near a station.

Phone: 09 276 0624

Email: b.caulton@kingscollege.school.nz

j.harris@kingscollege.school.nz



STUDENT MENTORING PROGRAMME & THE CHAPEL

A mentor is a person who leads another person in a positive direction by listening, offering transferable skills, interpersonal skills, sympathy and compassion. Most often, a mentor is a more experienced or older person who acts as a role model, compatriot, challenger or guide.

A mentee is a person or group of people, generally younger, who are guided, supported, encouraged (mentored).

Housemasters will assign appointed Year 13 mentors to Year 9 students in boy's Houses.

The purpose of mentoring at King's College is for the senior students to support new students to fully enjoy their experience of the school and understand school expectations. For this to occur, student mentors should meet at least once a week with their mentees in order to discuss issues and to assist wherever possible. The mentee may also help out the mentor, but there should not be an expectation of this by the mentor.

By mid year, the weekly meeting between mentor and mentee may no longer be necessary, but it is hoped that the mentor and mentee will still meet occasionally, probably more informally.

Occasionally, no matter how hard you try, you may not get along with your mentor or vice-versa. If this is genuinely the case, let your Housemaster and Matron know, so something can be worked out for both of you.

The Chapel is an integral part of school life. Each House has a Sacristan appointed from its Year 13 students. He coordinates chapel activities between the Chaplain and his House, as well as carrying out chapel duties.

The School Chaplain, Rev. Warner Wilder, plays a key role in the life of boarders and is keenly interested in their spiritual development. Rev. Warner Wilder runs the Community Service programme in conjunction with Rosemary Carrington and boarders are encouraged to participate in this very worthwhile community activity.

The Chaplains are available at all times to discuss any matter with students and parents.

All boys attend Chapel several times per week. The boys attend either a junior/senior chapel during the week and on Fridays there is a full boarder chapel. Please refer to the College calendar on the College website for Sunday Communion and Evening Services.

Parents are always welcome to attend any Chapel Service at the College.

Chaplains

Rev. Warner Wilder

Phone: 09 276 0614

Email: w.wilder@kingscollege.school.nz

Rev. Gareth Walters

Phone: 09 276 0676

Email: g.walters@kingscollege.school.nz

Student Harassment

King's College Student Harassment Policy

“Providing A Safe Physical and Emotional Environment”

TOPIC: Student Harassment

Rationale:

King's College has amongst its aims, the provision of an environment in which each student is personally involved, in which they can develop as a young person of integrity, social conscience and courage.

Purpose:

To this end, we aim to establish a community in which everybody feels valued and safe and where individual differences are appreciated, understood and accepted. Every student has a right to enjoy their time at school. The policy is implemented with the intention of:

- teaching, protecting and supporting students
- increasing awareness and developing detection and prevention strategies
- providing a supportive climate and encouraging responsibility to others
- monitoring the incidence of harassment

Guidelines:

The community does not tolerate harassment. Respect for others is expected. Everyone has rights and responsibilities.

Rights

To feel safe
To learn and grow
To be respected
To be valued

Responsibilities

To respect yourself
To respect others
To use common sense
To support others

It is a student's right and responsibility to report bullying, whether it happens to be them or someone else who is being bullied.

The policy is outlined in a separate leaflet issued to new parents upon enrolment and discussed with students each year. All incoming students will be given clear instruction as to the nature of harassment and what to do if any alleged harassment occurs.

Please consult the full policy for further details.